

# HOW TO REGISTER FOR A NATIONAL ID

## Requirements for National ID Registration

### A. REQUIREMENTS FOR NATIONAL ID CARD REGISTRATION FOR CITIZENS BY BIRTH

- An LC I letter detailing the applicant's parents' names, tribe, clan and this letter should be stamped by the DISO.
- Photocopy of parents National IDs if they are alive, in case they are deceased, the letter of recommendation should clearly indicate so.
- Any other supporting document like a birth certificate.

### B. REQUIREMENTS FOR NATIONAL ID CARD REGISTRATION FOR CITIZENS BY REGISTRATION

- All the requirements in "A" above.
- Copy of Certificate of Citizenship by naturalization or certificate of citizenship by registration as appropriate.

- Any other supporting documents e.g. copy of birth certificate, passport, Marriage certificate, academic documents, driving permit, baptism card, voter's card etc.

- Copy of NID of parents (Where available).

### C. REQUIREMENTS FOR NATIONAL ID CARD REGISTRATION FOR DUAL CITIZENS

- Copy of Certificate of Dual Citizenship issued by DCIC
- Passport(s) of the applicant
- Copy of NID of parents (where available).

## How much does it cost to get a NID card?

The National ID card is issued free of charge for the first time but a fee of UGX 50000/= is charged upon replacement of a lost, damaged or defaced card.

## I registered and have never got my National ID card.

- Issuance of National ID cards is done continuously at the NIRA district offices across the country and the five KCCA Divisions of Kampala
- Dial \*216# to check for the following;
  - ✓ Application Requirements
  - ✓ Status of application
  - ✓ Replace ID
  - ✓ Correction of ID Information
  - ✓ Check NIN

